



Delivering prosperity through innovation

Enterprise M3 Ltd Board Meeting

Thursday 28 November 2019 – 12.00 Noon-5.00pm

(Please note: Lunch will be available from 12.00 Noon)

Brooklands Museum, Brooklands Road, Weybridge, Surrey, KT13 0SL

AGENDA

1.	Tamalie Newbury, Chief Executive at Brooklands Museum to welcome the Board and provide an overview of the site. Rob Moran, Chief Executive and Doug Perkins, Economic Development Officer at Elmbridge Borough Council to provide a wider update on Elmbridge.		12.30pm
2.	Welcome and introductions from the Chair	(DAx)	1.00pm
3.	Minutes of the previous meeting and matters arising (<i>Minutes of meeting held on 26 September and action summary attached</i>)	(DAx)	1.05pm
4.	Chairs Report (<i>paper attached</i>) <ul style="list-style-type: none">• Calendar of Activity	(DAx)	1.10pm
5.	Declaration of Interest	(DAx)	1.20pm
6.	Moving Towards Implementation of the Local Industrial Strategy (<i>paper attached</i>) <ul style="list-style-type: none">• Consider the evidence base, the implications for the LEP and how to take forward.	(SK/KS /KL)	1.25pm
Items for decision			
7.	Enterprise M3 Board Appointments and Governance (<i>verbal update</i>) <ul style="list-style-type: none">• Agree appointment of Julie Baker as a co-opted member from January 2020• Agree appointment of Brian Woods as the FSB Business Support representative• Confidential update from Nominations Committee	(JC)	2.25pm
8.	Capital Programme Update (<i>paper attached</i>) <ul style="list-style-type: none">• Receive an update on the current position with the capital programme and consider the approach for funding pipeline projects	(RB)	2.40pm
9.	Enterprise M3 Organisation <ul style="list-style-type: none">• Review of Organisation (<i>confidential paper to follow</i>) - Note the proposed changes to the EM3 Team and agree future funding of organisation.• Enterprise M3 Growth Hub (<i>confidential paper</i>) - Consider the options following the review of the future delivery of business support activity provided through the Growth Hub and agree next steps	(KS) (RD)	2.55pm
COMFORT BREAK – 15 minutes			
Items for discussion/update			
10.	Enterprise M3 Delivery Plan Update (<i>delivery plan attached</i>) <ul style="list-style-type: none">• Progress update on the delivery plan	(RB)	3.40pm
11.	Resources Finance and Audit Committee Report – 2019/20 Q2 outturn (<i>confidential paper</i>) <ul style="list-style-type: none">• Note the Q2 outturn for 2019/20 and the 2019-2023 medium term financial plan	(TJ)	3.55pm

12.	Government Plans (<i>verbal update</i>) • Receive an update on Government plans and key areas of activity	(FO/BI)	4.10pm
13.	Chief Executive's Report (<i>paper attached</i>) • Discuss the update on current EM3 work included in the Chief Executive's Report	(KS)	4.30pm
14.	Joint Leaders Board (<i>verbal update</i>) • Update on the Joint Leaders Board scrutiny session and meeting held on 21 November.	(CK)	4.40pm
Items for noting			
15.	Programme Management Group Report (<i>PMG minutes 23 October and 14 November attached</i>)		
16.	EU Programme Update (<i>paper attached</i>)		
17.	Forward Programme (<i>programme attached</i>)		

Next Meeting: 12.00-5.00pm – Thursday 30 January, 2020 – HQ 11 Infantry Brigade, Aldershot

Directors invited:

Deborah Allen – BAE Systems
Dave Axaam – AI2EV
Col Simon Browne – Army
Linda Cheung – Connectegrity
Cllr David Clifford – Rushmoor BC
James Cretney – Marwell Wildlife
Barney Ely – Hays
Jason Gaskell – Surrey Community Action
Cllr Ian Harvey – Spelthorne BC
Paul Hogg – Royal Holloway
Cllr Rob Humby – Hampshire County Council
Tim Jackson – Sparsholt College
Cllr Colin Kemp – Surrey CC
Stacey King – CityFibre
Andrew Lambert – Electronic Media Services Ltd
Jim McAllister – The Rutland Group
Ross McNally – Hampshire Chamber of Commerce
Cllr Richard Millard – East Hants DC
Cllr Caroline Reeves – Guildford BC
Kathy Slack – Enterprise M3 Chief Executive

Apologies received:

Rob Carr – Section 151 Officer, Hampshire CC Accountable Body
Mike Short – Department for International Trade - Co-opted Member

Guests invited:

Faz Osborn – Deputy Director, Cities and Local Growth Unit
Blessing Inyang – EM3 Area Lead, Cities and Local Growth Unit
Brian Woods - FSB

EM3 Team invited:

Rachel Barker – Enterprise M3 Assistant Director – Operations
Rob Dunford – Enterprise M3 Assistant Director – Business Delivery
Kevin Lloyd – Enterprise M3 LIS Lead
Justine Davie – Enterprise M3 Programme Administrator